



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

DIVISION MEMORANDUM


20 FEB 2023

No. 094 s. 2023

**LIST OF SDO TAYABAS OFFICIAL NOMINEES TO THE 8TH CALABARZON
 GAWAD PATNUGOT**

To: OIC-Schools Division Superintendent
 Chief Education Supervisors
 Heads, Unit/Section
 Heads, Public Elementary and Secondary Schools
 All Others Concerned

1. In line with the Revised Policies on Employees Suggestions and Incentive Awards System (ESIAS) provided under Resolution No. 010112 and CSC MC No. 01, S. 2001, DepEd Tayabas City endeavours to adopt and institutionalize the herein Program on Awards and Incentives for Service Excellence (PRAISE) through the Tayabas Gawad TULAY-Malasakit ng Magiting na Tayabasin (TGTMMT), thus, supports DepEd IV-A 8th CALABARZON Gawad Patnugot.
2. All official nominees are encouraged to seek assistance from their requested Technical Assistance (TA) Providers, in preparing their respective documents, as early as possible. Requested TA Providers, however, are advised to make the time for the nominees. Furthermore, all concerned should be aware and follow Timeline of Activities.
3. Attached are Enclosure 1 – List of Official Nominees and Enclosure 2 – Timeline of Activities.
4. Wide dissemination and strict compliance of this Memorandum is desired.


NATIVIDAD P. BAYUBAY, CESO VI
 Schools Division Superintendent

Enc.

As stated

To be indicated in the Perpetual Index under the following subjects:
 Human Resource
 Rewards and Recognition



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Enclosure 1

LIST OF SDO TAYABAS OFFICIAL NOMINEES TO 8TH CALABARZON GAWAD PATNUGOT

No.	Individual Category	Name	Station/Head	Requested TA Providers
1	Outstanding Elementary School Teacher	Ryan Chester Z. Manzanares	TWCS I	Michael Leonard D. Lubiano, Sancho C. Calatrava
2	Outstanding High School Teacher	Michael P. Bañez	BANHHS	Michael Leonard D. Lubiano, Maria Corazon A. Borbon
3	Outstanding Elementary School Master Teacher	Maria Paz T. Jamliano	SPES	Jerome A. Chavez
4	Outstanding High School Master Teacher	Laarni Q. Lachica	LPIHS	Michael Leonard D. Lubiano
5	Outstanding Multi-grade Teacher	John Menard R. Lavadia	Alsam ES	Michael Leonard D. Lubiano, Sancho C. Calatrava
6	Outstanding ALS Teacher	Ariel C. Cabuyao	Opias/Mateuna LCs	Mildred Galleno, Teofila A. Occumin, Luzviminda E. Saldares
7	Outstanding High School Principal	Gener C. Delos Reyes	LPIHS	Jerome A. Chavez, Sancho C. Calatrava
8	Outstanding Teaching-Related Personnel	Edna E. Eclavea	SDO	Michael Leonard D. Lubiano, Jerome A. Chavez, Ma. Jobelle M. Malijan
9	Outstanding Non-teaching Personnel Level 1	Pazzyla Lydda A. Cabalsa	SDO	Jerome A. Chavez, Ma. Jobelle M. Malijan, Luzviminda E. Saldares
10	Outstanding Non-teaching Personnel Level 2	Joan Kathleen T. Brizuela	SDO	Jerome A. Chavez
11	Outstanding Researcher (Elementary)	Larvin O. Labrada	ALSAM ES	Jerome A. Chavez, Michael Leonard D. Lubiano



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12	Outstanding Researcher (High School)	Margaret Elaine E. Calvendra	LPIHS	Leonard D. Lubiano, Michael M. Safred
13	Outstanding Researcher (Teaching-Related Personnel)	Lorynel C. De Sagun	Mate ES	Leonard D. Lubiano, Christian Bables
14	Outstanding Researcher (Non-Teaching Personnel)	Jean Rose A. Rabano	SDO	Maria Corazon A. Borbon
15	Best Performing Public Elementary School	Tayabas East Central School	*Ronan R. Ranillo (Principal)	Jerome A. Chavez, Michael Leonard D. Lubiano
16	Best Performing Public High School	Luis Palad Integrated High School	*Gener C. Delos Reyes (Principal)	Jerome A. Chavez, Sancho C. Calatrava
17	Best Performing Schools Division Office		*SDS Natividad P. Bayubay	Team Members: Antonio P. Faustino Jr., Imelda C. Raymundo, Edwin R. Rodriguez, Mildred Z. Galleno, Jerome A. Chavez, Maria Corazon A. Borbon, Luzviminda E. Saldares, Jean Rose A. Rabano, Marvin Rosales, Montano L. Agudilla Jr.

---nothing follows---



Enclosure 2

TIMELINE OF ACTIVITIES

Activities	Date	Persons Responsible	Expected Output
Orientation Meeting	February 15	Luzviminda E. Saldares / Jean Rose A. Rabano	Minutes of Meeting
Submission of Confirmation Sheet of participation / Request for Support / Technical Assistance	February 17	Nominee / Luzviminda E. Saldares / Jean Rose A. Rabano	Signed Confirmation Sheet of Participation / Signed Request Form
Preparation of Different Certifications	February 20-22	Marilou C. Cuaterno, Josefina R. Oabel, Conrado C. Gabarda, Luzviminda E. Saldares / Jean Rose A. Rabano	Signed Certifications
Submission of Requirements (Division Level)	February 24	Nominee / Identified TA Provider/s	Soft and hard copy of documents
Screening and Evaluation (Completeness and Content) Provision of Technical Assistance	February 27	Maria Corazon A. Borbon, Montano A. Agudilla Jr. / Luzviminda E. Saldares / Jean Rose A. Rabano	Consolidated Report of the Screening and Evaluation Conducted
Resubmission of Write-Up and or other requirements (Including Omnibus Certification of Authenticity and Veracity of Documents)	March 2	Nominee Maria Corazon A. Borbon, Montano A. Agudilla Jr. / Luzviminda E. Saldares / Jean Rose A. Rabano	Improved Documents / Consolidated Report of Technical Assistance Provided Documents Ready for Submission
Submission of Documents to RO	March 6	Nominee Maria Corazon A. Borbon, Montano A. Agudilla Jr. / Luzviminda E. Saldares / Jean Rose A. Rabano	Screen Shot of Submission

